

Insurance Intermediaries Qualifying Examination – Paper I

Syllabus for Principles and Practice of Insurance Examination

I. Risk and Insurance

- i. Concept of Risk
 - A. Meaning of Risk
 - B. Classification of Risk
 - C. Risk Management
- ii. Functions and Benefits of Insurance

II. Legal Principles

- i. The Law of Contract
 - A. Definition
 - B. Types of Contracts
 - C. Elements or Essentials of a Contract
- ii. The Law of Agency
 - A. Definition
 - B. How Agency Arises
 - C. Authority of Agents
 - D. Duties Owed by Agent to Principal
 - E. Duties Owed by Principal to Agent
 - F. Termination of Agency

III. Principles of Insurance

- i. Insurable Interest
- ii. Utmost Good Faith
- iii. Proximate Cause
- iv. Indemnity
- v. Contribution
- vi. Subrogation

IV. Core Functions of an Insurance Company

- i. Product Development
- ii. Customer Servicing
- iii. Marketing and Promotion
- iv. Insurance Sales
- v. Underwriting

- vi. Policy Administration
- vii. Claims
- viii. Reinsurance
- ix. Actuarial Support
- x. Accounting and Investment
- xi. Training and Development

V. Structure of Hong Kong Insurance Industry

- i. Types of Insurance Business
- ii. Size of Industry
- iii. Insurance Companies
- iv. Insurance Intermediaries
- v. Market Associations/Insurance Trade Organizations

VI. Regulatory Framework of Insurance Industry

- i. Regulation of Insurance Companies in Hong Kong
 - A. Insurance Companies Ordinance (ICO)
 - B. Code of Conduct for Insurers
 - C. Guidelines on Complaint Handling
 - D. Insurance Claims Complaints Bureau (ICCB)
- ii. Regulation of Insurance Intermediaries in Hong Kong
 - A. Roles and Responsibilities of Insurance Agents & Brokers
 - B. The Code of Practice for the Administration of Insurance Agents
 - C. "Minimum Requirements" Specified for Insurance Brokers

VII. Ethical and Other Related Issues

- i. Insurance Intermediaries' Duties to Policyholders
- ii. Protection of Personal Data
- iii. Issues Regarding Equal Opportunity
- iv. Prevention of Money Laundering
- v. Combat against Terrorist Financing
- vi. Prevention of Corruption
- vii. Prevention of Insurance Fraud
